
Jacqueline A Gibbons-McIntosh - **CPA/CGMA/MBA**

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SUMMARY:

Over fifteen years experience within the United States of America, in both Accounting and Auditing. My experiences can be summarized as being in the following areas:

- Financial Analysis and Management Reporting
- Budgeting, Expense Control and Forecasting
- Oral and Written Communication with Management, Customer, Auditors and other affiliates
- Systems (Internal Control) development , documentation and Implementation
- Audits of both Public and Private Companies
- Interim Controllership

EXPERIENCE:

Consultant:

2009 - Present

Dycom Industries, Palm Beach Gardens, FL

Internal Audit:

- Compliance and SOX testing on Parent and subsidiary companies
- Quarterly reconciliation of Intercompany Accounts and transactions
- Lead communication meeting with client on SOX findings and recommendation

Boynton Beach CRA, Boynton Beach, FL

2013 – Present

Interim Controller:

- Preparation of Monthly financial reports and journal entries
- Review of financial data presented at the Monthly Board Meetings
- Review of monthly reports prepared by the Accountant
- Preparation of interim and year end work papers used by the External Auditors
- Preparation of year-end financial statement to be incorporated in City of Boynton Beach "CAFR".
- Liason between External Auditors and Accounting Department

Miami Dade Expressway ("MDX"), Miami FL

2013 – Present

Interim Controller:

- Monthly review and approval of all Journal entries
- Quarterly review and approval of work papers
- Preparation of quarterly financial statements presented to the Board of Directors
- Review of year-end work papers presented to External Auditors
- Supervision of and Communication with Accounting Staff
- Assistance with preparation and review of year end "CAFR"

Lamn, Krielow, Dytrych & Co. Jupiter, FL

October 2008 - May 2009

Audit Manager:

- Supervising and monitoring staff on Audit Jobs
- Review of Audit Work Papers
- Planning meetings with client prior to commencement of audits or special projects
- Meeting with Clients to discuss results of Financial Audit and other Special Projects

Ernst and Young, Boca Raton, FL

Manager:

January 2011- December 2012

- Supervision of staff on all engagements
- Review of work-papers, financial statements and other reports
- Preparation and or review of all applicable Industry related accounting pronouncement memos
- Research and communication of findings in high risk areas of accounting
- Preparation and presentation of audit results at Members or Board meetings
- Liaison person between firm's Partner and client on accounting related matters

BDO Siedman LLP, West Palm Beach, FL

July 2000 to June 2007

Senior Audit Manager (July 2005 to June 2007):

Audit Manager (October 2002 to June 2005):

- Supervising and monitoring 4-15 staff on Audit Jobs
- Review of Audit Work Papers-Private and Public clients
- Quarterly evaluation of supervised staff
- Planning meetings with client prior to commencement of audits or special projects
- Meeting with Clients to discuss results of Financial Audit , SEC filings and other Special Projects
- Evaluation and supervision of SOX requirements
- Audit and Supervision of Pension Plan Audits including the preparation and review of Form 5500.

BDO Seidman LLP, West Palm Beach, FL

Senior Associate (July 2000-September 2002):

- Preparation of Accounting Records and Financial Statements
- Audit of Quarterly and Year End Financial Statements of Securities and Exchange Commission (SEC) Clients and other Private Organizations
- Audit Planning and Preparation of jobs prior to commencement
- Liaison between client and partners on various jobs
- Point person on Company's most lucrative job and supervisor for audits on the job.
- Preparation of Management letter in relation to internal control matters

EDUCATION:

Certified Public Accountant (**CPA**)

Chartered Global Management Accountant (**CGMA**)

Master of Business Administration (**MBA**)

Nova Southeastern University, Fort Lauderdale, FL

Bachelor of Business Administration (**BBA**) in Accounting

College of Arts, Science and Technology

(Now the University of Technology) Kingston, Jamaica

TECHNICAL SKILLS:

Working knowledge and experience in Microsoft - Word, Excel, Access, PowerPoint, GroupWise, Quick Books , Abacus 21, Case ware – Accounting Software with Compass Program, Fast leads, APEX, IDEA, PPC tools & Checkpoint, CHS, Policy IQ, Gamx 3.1, Incode

PORTFOLIO AND REFERENCES UPON REQUEST